



# Haryana Government Gazette

## EXTRAORDINARY

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### HARYANA GOVERNMENT

#### MEDICAL EDUCATION AND RESEARCH DEPARTMENT

#### Notification

The 1st September, 2023

**No. 16/5/2021-6HB-IV.**— In supersession with earlier Notification, the Governor of Haryana is pleased to issue this Policy that aims to set up and regulate institutions providing Paramedical Education in following courses in the State:-

- (i) B.Sc. Radiotherapy Technology,
- (ii) B.Sc. Radiography & Imaging Technology,
- (iii) Bachelor of Optometry,
- (iv) B.Sc. Perfusion Technology,
- (v) B.Sc. Operation Theatre,
- (vi) B.Sc. (Medical Laboratory Technology),
- (vii) Bachelor in Audiology and Speech and Language Pathology (BASLP),
- (viii) Bachelor of Occupational Therapy (BOT)

#### 1. Aims And Objectives-

- The policy has been developed keeping in view the ever emerging need of Paramedical care in Medical field with the aim to provide better Health services and patient care and not only the treatment.
- The policy also aims at providing quality Paramedical Education in the State of Haryana by way of prescribing comprehensive procedure and regulation in the field of Paramedical Education as per the norms to ensure uniformity and standards of Education.

The policy has three parts:-

- (a) Establishment of new Government/Self-Financing Private Hospitals/Medical Colleges desirous of starting Degree Paramedical Courses and Occupational Therapy Course i.e. (i) B.Sc. Radiotherapy Technology, (ii) B.Sc. Radiography & Imaging Technology, (iii) Bachelor of Optometry, (iv) B.Sc. Perfusion Technology, (v) B.Sc. Operation Theatre, (vi) B.Sc. (Medical Laboratory Technology), (vii) Bachelor in Audiology and Speech and Language Pathology (BASLP), (viii) Bachelor of Occupational Therapy (BOT) (4.5 years duration).
- (b) For Addition of New Paramedical course and Occupational Therapy Course (as mentioned in point no. a) in already existing Government/Self-Financing Private Hospitals/Medical Colleges.

- (c) For Enhancement of seats in already running institutes offering the above mentioned courses in the State of Haryana.

## 2. PROCEDURE FOR APPLICATION-

### A. Establishment of New Self-Financing Private Hospitals/Medical Colleges and for addition of new course in already functional Institutions.

- (a) Any Private Self Financing Educational Trust/Charitable Trust/Society/Company registered under the relevant Act, hereafter referred as applicant will be eligible to apply provided that the instruments of the Act under which it is registered permits it as a function.
- (b) Only those Trust/Societies will be eligible to apply for Paramedical Courses and Occupational Therapy Course who have a minimum **300 bedded own/Parent Hospital** and having outdoor, indoor facility and emergency services. Further, the Hospital should already have functional Department as per the specific Paramedical course applied for.
- (c) The process of establishment of New self financing/ Private Paramedical Institution / Occupational Therapy Institute in the State of Haryana will be two stage:
- issuance of Letter of Intent (LOI)
  - issuance of No Objection Certificate (NOC).
- (d) Applications for establishment of new Paramedical Institution and Occupational Therapy Institute in the State of Haryana will be received online through department portal and processed by the Directorate of Medical Education and Research as per the time frame prescribed as under:-

Sr. No.	Event/Process	Time Frame
1	Receipt of Application for LOI	1st December to 31st December
2	Issuance of LOI	1st January to 28th February
3	Receipt of application of NOC	1st January to 31st March
4	Inspection for NOC	1st April to 31st May
5	Issuance of NOC	15th April to 31st July

- (e) Processing Fee of Rs. 25,000/- as Non-Refundable fee shall have to be deposited in the account of Haryana State Medical Education Society in the shape of Demand Draft in favour of Member Secretary, Haryana State Medical Education Society along with the application/RTGS/NEFT in A/c no. 33321835884, SBI, SCO-14, Sector-10, Panchkula.

### ESSENTIAL REQUIREMENTS FOR ISSUANCE OF LETTER OF INTENT (LOI) FOR NEW INSTITUTION/COURSE OFFERING PARAMEDICAL COURSE(S)

- (a) **For establishment of Paramedical Courses and Occupational Therapy Course in already functional Medical Colleges.**

#### Land:-

- If the course is intended to be commenced in an already functional Medical College recognized by NMC, there would be no additional requirement of land.
- The applicant will however need to specify an earmarked area for conduct of classes, demonstration room and other requirements as per norms etc. for each Paramedical Course.
- Adequate area for hostel should be available as per norms.

#### Financial status of the applicant:-

- Sources of financing of capital and operating expenditure.
- Resource projection and its utilization schedule.
- Positive net worth for last five years.
- Applicant should be able to furnish Bank Guarantee required as per clause 9 of this policy.
- There should be no loan default of the applicant.

#### Hospital-

- The proposed Institution should have their OWN/Parent minimum **300 bedded Hospital**.

- (ii) The Hospital should mandatorily have functional Department as per the specific Paramedical course applied for.
- (iii) The attached hospital(s) must be NABH accredited and registered under the Haryana Clinical Establishments (Registration and Regulation) Adoption Act, 2018 as applicable.
- b) For establishment of Paramedical Courses and Occupational Therapy Course in Hospitals where there is no teaching block.**

**Land:-**

- (i) The applicant must provide the land details on which the proposed Institution will be established. The land must be in the possession of the applicant either through ownership or long term lease of minimum of 33 years. The following land norms will be required:

Course	Land Requirement
Upto two Paramedical Courses/ Occupational Therapy Course	<b>0.5 acre</b>
More than two Paramedical Courses	<b>1.0 acre</b>

- (ii) The land should be free from all encumbrances. Affidavit in this regard shall be furnished.
- (iii) Deed- sale deed/lease deed/gift deed etc. should be furnished duly verified by Revenue Department.
- (iv) Map/Aks Sizra of the land duly verified by Revenue Department.
- (v) Village Map/Location Map/Index Map/Topographic Sketch/City Road map for identification of land/Building.
- (vi) Original Land-Use-Certificate/Land Conversion Certificate, allowing the land to be used for educational purpose.
- (vii) The land should not be more than 10 KM from the functional Hospital.
- (viii) The proposed institution shall operate only from the land described in the Application form.

**Financial status of the applicant:-**

- i. Sources of financing of capital and revenue expenditure.
- ii. Resource projection and its utilization schedule.
- iii. Positive net worth for last five years.
- iv. Applicant should be able to furnish Bank Guarantee required as per clause 9 of this policy.
- v. There should be no loan default of the applicant.

**Building Plan:-**

- i. Master plan of the proposed site indicating the land use pattern for the proposed institution duly certified by an Architect registered at the Council of Architecture.
- ii. Architect must also certify that the proposed plan is as per zonal regulation issued by statutory body and is as per Haryana building Code.
- iii. Building plan should conform to the norms prescribed in clause 4 of this policy.

**Hospital-**

- (i) The proposed Institution should have their OWN minimum **300 bedded** Hospital.
- (ii) The Hospital should already have functional Department as per the specific Paramedical course or Occupational Therapy Course applied for.
- (iii) The attaché hospital(s) must be NABH accredited and registered under the Haryana Clinical Establishments (Registration and Regulation) Adoption Act, 2018 as applicable.
- (iv) Hospitals affiliating institutions offering courses in terms of this policy shall install/have Biometric enabled attendance facility for the students assigned to it. The hospital shall furnish six monthly of the attendance record (Biometrically obtained) to Director, Medical Education & Research or any authority appointed by him for this purpose. If found deficient on his account, permissible penal action, including blacklisting of the Hospital, shall be taken against the Hospital.

**3. ISSUE OF LETTER OF INTENT (LOI)**

- (a) After evaluation of documents, Letter of Intent (LOI) may be issued with approval of the Government, which shall be valid for three years from the date of issuance during which the applicant shall apply for No Objection Certificate (NOC) after fulfilling the norms and other conditions prescribed from time to time. If applicant fails to apply within 03 years of issuance of LOI, the LOI shall stand cancelled automatically.
- (b) In cases where Letter of Intent is denied for non-fulfillment of norms/minimum standards the applicant shall be informed accordingly.
- (c) Mere applying for LOI doesn't confer any right on the applicant for grant of NOC. State Government reserves the right to give NOC or otherwise depending upon its own assessment of requirement of Health care professionals.

**4. ESSENTIAL REQUIREMENTS FOR NOC FOR NEW INSTITUTION OR ADDITION OF NEW COURSE**

- (a) The applicant shall apply for grant of No Objection Certificate (NOC) after fulfilling the norms and other conditions prescribed from time to time by the State Government/affiliating University etc. within stipulated time period of 03 years of issuance of LOI.
- (b) In case of establishment of Paramedical courses and Occupational Therapy Course in existing Medical Colleges, the applicant institution should clearly earmark the Classrooms, Common Room, Demonstration Room, Labs etc. for students pursuing Paramedical courses and Occupational Therapy Course. In case, adequate Teaching Block/ Infrastructure is not available in the existing building, then separate Teaching Block for Paramedical students be constructed. A separate teaching block will be a pre-requisite where the applicant Institute is a 300 bedded or above Hospital and does not have any teaching block. The details of constructed area are for an admission capacity of upto 60 students is given below:-

S. No.	Teaching Block	Area (Figures in Sq. Feet) at the time of permission and upto 60 students	Area (Figures in Sq. Feet) for 60-120 students
1.	Lecture Hall (with audio visual facilities)	2 x 1080= 2160	4x1080=4320
2	(i) Labs (for basic medical science subjects)	4 x 1200 = 4800	6x1200=7200
	(ii) Computer Lab	1500	1500x2=3000
3.	Examination Hall	2200	2200x2=4400
4.	Multipurpose Hall	3000	3000
5.	Common Room (Male)	1100	1100
6.	Common Room (Female)	1100	1100
7.	Staff Room	1000	1000
8.	Principal Room	300	300
9.	Main Office	400	400
10.	Library	2400	2400
11.	Seminar/A.V Aids Room	600	600x2=1200
12.	Provisions for Toilets	1000	1000x2=2000
<b>Total</b>		<b>21560 Sq. feet</b>	<b>31420 Sq. feet</b>

The hostel block with following norms is a pre-requisite for both category (Medical College or 300 bedded or above Hospital) of applicant categories –

S. No.	Hostel Block	Area (Figures in Sq Feet)
1	Single Room	24000
	Double Room	
2	Sanitary	One W/C (Water Closet), One Bath Room (for 05 students) -500
3	Visitor Room	500
4	Reading Room	250
5	Recreation Room	500
6	Dining Hall	3000
7	Kitchen & Store	1500
<b>Total</b>		<b>30250 Sq. feet</b>

- (c) A copy of approved Zonal plan & Building plan along with Survey No. and Location of area approved by the concerned Municipal/ Panchayat/Corporation authorities should be furnished.
- (d) Building plan must incorporate the Lab facilities as per norms.
- (e) Building should be in the name of trust/society with absolute possession.
- (f) Building Completion Certificate should be furnished.
- (g) The building must confirm to the bye-laws of the concerned competent Local Body/Municipal Body/HUDA and should be planned designed and constructed with earthquake structure.
- (h) Building should be disabled friendly and barrier free along with provisions of safety measure against fire.
- (i) No rental agreement of land building and Hostel is permitted. However, long lease for a period of minimum 33 years can be permitted for which lease deed should be get registered and building plan duly approved by the local authorities concerned must be obtained and forward to this Directorate.
- (j) Library shall be well equipped with books, equipments, furniture etc. as per minimum requirements for the said course.
- (k) Availability of well equipped Laboratory facilities as per norms of the said course.
- (l) Teaching Staff shall be appointed as per educational qualifications and experience prescribed by affiliating University.
- (m) Separate hostel for boys and girls as per norms.
- (n) Transport Facility- Minimum 40 seater Vehicle should be available.
- (o) Clinical Facility as per Norms for each course/courses.
- (p) Security in the shape of Bank Guarantee (**Rs. 10 lakh for each course or as decided by the government through its policy for Bank Guarantee from time to time**) issued by any scheduled commercial bank should be pledged in favour of the Director Medical Education & Research, Haryana valid for 05 years at first instance. No Objection Certificate shall not be issued to any applicant, if found suitable, till the deposition of bank guarantee of the requisite amount by the applicant. The applicant will apply for renewal of bank guarantee for another term of five years, at least six months in advance before the date of expiry. No admission shall be allowed in any institute in absence of valid bank guarantee deposited with the department.
- (q) **Other Technical Requirements for issuance of NOC specific to each course for one unit-**

#### 1. B.Sc (Radiotherapy Technology)

##### Manpower

1. Radio Oncologist -02.
2. Teachers in the basic subjects as per syllabus including Radiation Physicist and Radiation Safety Officer.
3. Radiotherapy Technologists-02

<b>Hospital and other infrastructure facilities</b>	Department: Radiation Oncology, Medical Oncology, Surgical Oncology and allied specialities. <b>Other requirements:</b> Laboratories for practical classes in basic medical Sciences subjects.
<b>Machinery &amp; Equipment</b>	<ol style="list-style-type: none"> <li>1. Teletherapy, Brachytherapy and Mould room facilities in the Department with a valid license of Atomic Energy Regulatory Board to run these facilities.</li> <li>2. Dosimetry and quality control equipment necessary to run Teletherapy and Radiotherapy facilities as per AERB guidelines (as amended from time to time.)</li> </ol>
<b>2. B.Sc (Radiography&amp; Imaging Technology)</b>	
<b>Manpower</b>	<ol style="list-style-type: none"> <li>1. Radiologist-02.</li> <li>2. Teachers in the basic subjects as per syllabus including Radiation Physics.</li> <li>3. Radiographer-02</li> </ol>
<b>Hospital and other infrastructure facilities</b>	<ol style="list-style-type: none"> <li>1. Department: Radio Diagnosis and Imaging and allied Specialities.</li> <li>2. Physics Lab-01</li> <li>3. Laboratories for practical classes in basic medical Sciences subjects.</li> </ol>
<b>Machinery &amp; Equipment</b>	<ol style="list-style-type: none"> <li>1. 800 mA X-ray Unit with IITV 01</li> <li>2. 500 mA X-ray Unit for Radiography 01</li> <li>3. 100 m.4 Portable X-ray Unit 01</li> <li>4. 16 Slice Spiral CT Scan 01</li> <li>5. Color Doppler 01</li> <li>6. 1.5 T Magnetic resonance Imaging (1.5 T MRI) 01</li> <li>7. Mammography 01</li> <li>8. PACS 01</li> </ol>
<b>3. Bachelor of Optometry</b>	
<b>Manpower</b>	<ol style="list-style-type: none"> <li>1. Ophthalmologists-02.</li> <li>2. Teachers in the basic subjects as per syllabus.</li> <li>3. Optometrists-02</li> </ol>
<b>Hospital and other infrastructure facilities</b>	<ol style="list-style-type: none"> <li>1. Department: Ophthalmology and allied Specialities with atleast 01 Operation Theatre, 01Refraction Room and 01Minor OT</li> <li>2. Laboratories for practical classes in basic medical Sciences subjects.</li> </ol>
<b>Machinery &amp; Equipment</b>	<b>For OPD Examination Rooms</b> <ol style="list-style-type: none"> <li>1. Ophthalmic Chair equipped with slit lamp and applanation tonometer - 1</li> <li>2. Refraction sets with trial frames – 8</li> <li>3. Operating microscope for minor OT procedures - 1</li> <li>4. Low vision aids – 1 Set</li> <li>5. Vision boxes for examination rooms, specialty clinics and refraction room- 10</li> <li>6. Autorefractometers - 2</li> </ol>

7. Keratometers– 4
8. AB Scan - 1
9. Digital Lensometers-2

**For Cornea Clinic**

1. Pachymeter - 1
2. Specular microscope -1
3. Corneal Topography (Preferable)-1

**For Squint/Peadiatric Ophthalmology/Neuro  
Ophthalmology**

1. Peadiatric Vision Testing Kit - 1
2. Prism Bar horizontal and vertical Sets – 1 Set Each
3. Loose Prisms – 1 Set
4. Hess Screen - 1
5. Maddox Rod with Maddox Wing - 1 Set
6. VEP Machine (optional) – 1
7. ERG Machine (optional) - 1 For Retina Clinic
8. OCT Machine - 1
9. Fundus Camera - 1
10. Direct and Indirect Ophthalmoscopes – 4 Each
11. 78 D, 90 D Lenses - 4 Each

**Glaucoma Clinic**

1. Automated Visual Field Analyser – 2
2. Schiotztonometers - 10
3. Gonioscope - 4
4. Non-contact tonometer (preferable)-1

**4. B.Sc Perfusion Technology**

**Manpower**

1. Cardiac Surgeons -02, Cardiac Anesthetist-01
2. Teachers in the basic subjects as per syllabus.
3. Perfusionist-02

**Hospital and other infrastructure  
facilities**

1. Department: Cardiac Surgery conducting regular open Heart Surgery, Cardiology including Cath Lab and Blood Transfusion.
2. Preferably, the course should run in a medical College
3. Laboratories for practical classes in Basic Medical Sciences subjects.

**Machinery & Equipment**

All Equipment's of Operation Theatre and ICU along with Hearth Lung Machine & Cardiac Surgery instruments.

**5. B.Sc OT**

**Manpower**

1. Anaesthesiologist-02
2. Teachers in the basic subjects as per syllabus.
3. OT Technician-02

**Hospital and other infrastructure  
facilities**

1. Department: Anaesthesiology, General Surgery and allied Specialities.

2. Preferably, the course should be run in a medical College
3. Laboratories for practical classes in basic medical Sciences subjects.

**Machinery & Equipment**

Necessary Machinery & Equipment's for Anaesthesia & Surgical specialities which are required for two elective Operation Theatres and One (Emergency (24 hours) Operation Theatres.

**6. B.Sc (Medical Laboratory Technology)**

<b>Manpower</b>	<ol style="list-style-type: none"> <li>1. Pathologist -02, Microbiologist – 02, Biochemist – 02 and Blood Transfusionist-02</li> <li>2. Teachers in the basic subjects as per syllabus.</li> <li>3. Lab technicians – 08 (Two in each speciality i.e 02 in Pathology, 02 in Microbiology, 02 in Biochemistry and 02 in Blood transfusion</li> </ol>
<b>Hospital and other infrastructure facilities</b>	<ol style="list-style-type: none"> <li>1. Department: Pathology, Microbiology, Biochemistry and Blood Transfusion and allied specialities.</li> <li>2. Clinical Biochemistry Lab, Emergency lab, Sample Collection Centre, HPLC Lab, Endocrinology Lab.</li> <li>3. <b>Microbiology laboratories :</b> <ol style="list-style-type: none"> <li>a) Clinical Microbiology Laboratory.</li> <li>b) Emergency Laboratory</li> <li>c) Bacteriology Laboratory</li> <li>d) Mycobacteriology Laboratory</li> <li>e) Mycology Laboratory</li> <li>f) Serology Laboratory</li> <li>g) Virology Laboratory</li> <li>h) Media Preparation room</li> </ol> </li> <li>4. Laboratories for practical classes in basic Medical Sciences Subjects.</li> </ol>
<b>Machinery &amp; Equipment :-</b>	
<b>Department of Pathology</b>	<b>A. Teaching practical laboratory</b> <ol style="list-style-type: none"> <li>1. 25 Microscopes</li> <li>2. Hb meters</li> <li>3. Sahil's apparatus</li> <li>4. Test tubes(various sizes)</li> <li>5. ESR tubes</li> <li>6. Neubaur's chambers</li> <li>7. Espach albumin meter</li> <li>8. Hb pipette</li> <li>9. Pasteris pipette</li> <li>10. Centrifuge</li> </ol>



	<p><b>B. HOSPITAL LAB:</b></p> <ol style="list-style-type: none"> <li>1. Centrifuge</li> <li>2. Hb pipette</li> <li>3. 3 part blood cell counter</li> <li>4. 5 part blood cell counter</li> <li>5. Clot 6. Semi automatic urine chemistry analyzer</li> <li>6. Semi automatic ESR analyzer</li> <li>7. Electrophoresis apparatus</li> <li>8. Advanced teaching microscope with phase contrast, polarising fluorescence</li> </ol> <p><b>C. HISTOPATHOLOGY</b></p> <ol style="list-style-type: none"> <li>1. Semi/ Fully automatic tissue processor with all necessary accessories</li> <li>2. Tissue rotation bath</li> <li>3. Wax bath</li> <li>4. Embedding station.</li> <li>5. Moulds</li> <li>6. Facilities for routine and special stain,</li> </ol> <p><b>D. CYTOPATHOLOGY</b> Facilities for staining smears- PAP Stain/gremsa/MGG/AFB</p>
<b>Blood Transfusion Department</b>	<ol style="list-style-type: none"> <li>1. I Microscope</li> <li>2. Hb meter</li> <li>3. Sahil's apparatus</li> <li>4. Test tube (various sizes)</li> </ol>
<b>Department Of Biochemistry</b>	<p><b>Clinical Chemistry Lab</b></p> <ol style="list-style-type: none"> <li>1. Fully Automatic Analyzer with immunoassay module -01</li> <li>2. Semi Auto analyser-02</li> <li>3. Fluoride meter-05</li> <li>4. Centrifuge machine-06</li> <li>5. BGA, Electrolyte analyser</li> <li>6. Distillation unit</li> </ol> <p><b>Practical Lab</b></p> <ol style="list-style-type: none"> <li>1. Colorimeter-02</li> <li>2. Spectrophotometer –01</li> <li>3. Water bath-05 (37 degree C and boiling water bath)</li> <li>4. Analytical balance01</li> <li>5. Electronic balance-01</li> <li>6. Centrifuge machine-06</li> <li>7. Electrophoresis unit -01</li> <li>8. Chromatography unit-01 (paper and thin layer) Spectroscopes- 30</li> <li>9. Laboratory glassware:- Pipettes (glass pipettes and automated pipettes- 5ml adjustable) test tubes, (7 ml &amp; 30 ml), flask, burette, cylinder, gas burner.</li> </ol>

<b>Department Of Microbiology</b>	<b>A) Teaching Practical Laboratory</b>		
	<b>S. No.</b>	<b>Name of Item</b>	<b>Qty. Required (Minimum)</b>
	1	Microscope with oil immersion	30
	2	Laboratory incubator	01
	3	Auto clave	01
	4	Hot air oven	01
	5	Centrifuge Machine	01
	6	Water bath	01
	7	Seize Filter	01
	8	Vacuum pump	01
	9	Balance	01
	10	Inspissator	01
	11	VDRL Shaker	01
	12	UV rays Lamp	01
	13	Biosafety Cabinet	01
	14	Refrigerator	01
	15	Lab, Glassware like glass slides, cover slips etc.	
	16	Bunsen Burners	
	<b>B. Equipment required for Emergency Laboratory</b>		
	<b>S. No.</b>	<b>Name of Item</b>	<b>Qty. Required (Minimum)</b>
	1	Microscope with oil immersion	02
	2	Centrifuge Machine	01
	3	Refrigerator	01
	4	Laboratory incubator	01
	<b>C. Equipment required for Bacteriology Laboratory</b>		
	<b>S. No.</b>	<b>Name of Item</b>	<b>Qty. Required (Minimum)</b>
	1	Microscope with oil immersion	02
	2	Centrifuge Machine	01
	3	Refrigerator	01

	4	Laboratory incubator	01
	5.	Biosafety cabinet	01
<b>D. Equipment required for Mycobacteriology Laboratory</b>			
	<b>S. No.</b>	<b>Name of Item</b>	<b>Qty. Required (Minimum)</b>
	1	Microscope with oil immersion	02
	2	Centrifuge Machine	01
	3	Refrigerator	01
	4	Laboratory incubator	01
	5.	Biosafety cabinet	01
<b>E. Equipment required for Virology/Serology Laboratory</b>			
	<b>S. No.</b>	<b>Name of Item</b>	<b>Qty. Required (Minimum)</b>
	1	Deep Freezer	03
	2	Hot air oven	01
	3	Water Bath	01
	4	VDRL Shaker	01
	5	Microscope	01
	6	Refrigerator	01
	7	ELISA Reader & Washer	01
	8	BOD Incubator	01
	9	Biosafety Cabinet	01
	10	Centrifuge Machine	02
<b>F. Equipment required for Mycology Laboratory</b>			
	<b>S. No.</b>	<b>Name of Item</b>	<b>Qty. Required (Minimum)</b>
	1	BOD incubator	01
	2	Refrigerator	01
	3	Laboratory incubator	01
	4	Biosafety cabinet	01
<b>G. Equipment required for Media Preparation Room</b>			
	<b>S. No.</b>	<b>Name of Item</b>	<b>Qty. Required (Minimum)</b>
	1	Auto clave	02
	2	Hot air oven	02

	3	water bath	01
	4	Inspissator	01
	5	Distillation apparatus	01
	6	Seize Filter	01
	7	Vacuum pump	01
	8	UV rays Lamp	01
	9	Hot plate	02
	10	Balance	01
	11	Refrigerator	01

### 7. Bachelor in Audiology and Speech and Language Pathology (BASLP)

Any Institute/Organization/University/State institutes interested in starting the BASLP Course should take prior approval from the Rehabilitation Council of India also.

Manpower		B.ASLP (Intake : 20/Yr)	B.ASLP (Intake : 40 /Yr)
	Core Faculty		
	Professor- Speech Pathology & Audiology	-	01
	Associate Professor- Speech Pathology & Audiology	01	2 (1+1)
	Assistant Professor – Speech Pathology	02	02
	Assistant Professor - Audiology	02	02
	Clinical Staff		
	Speech Pathologist - Gr. I	01	02
	Speech Pathologist - Gr. II	01	01
	Audiologist - Gr. I	01	02
	Audiologist - Gr. II	01	01
	Allied Faculty (Part time)		
	Asst. Prof in Cl. Psychology	01	
	Asst. Prof in Electronics	01	01
	Asst. Prof in Otolaryngology	01	01
	Asst. Prof in Linguistics	01	01
	Asst. Prof in Statistics	01	01
	Asst. Prof in Neurology	01	01
	Supporting staff – Technical		
	Earmold technician	01	01
	Bio-medical technician	01	01
	Computer technician	01	01

	Library & Information Officer	01	01
	Library Assistant	01	01
	Supporting staff - Administrative		
	Secretary – Academics	01	01
	Secretary – Clinic	01	01
	Secretary - Admin	01	01
	<p>A minimum of 2 faculty members in the core areas of Speech-language Pathology and Audiology is a must to get approval to start the B.ASLP program. Two more faculty members in the core areas must be added before the commencement of the second year. Full contingent of staff must be in place before the commencement of the third year.</p> <p>The B. ASLP program should be conducted by an independent institute/ college/ department in a university / department in a hospital/rehabilitation unit headed and coordinated (administrative/academic and clinical) by a full-time Audiologist and Speech Language Pathologist professional only. His/her qualification and experience should not be less than that of an Associate Professor.</p> <p>Only on completion of two batches of B.ASLP, an institution becomes eligible to increase the intake subject to availability of recommended infrastructure.</p> <p>All aided and Government institutions shall implement reservations in admissions and appointments as per Government rules from time to time. However, there shall be increase in infrastructure commensurate with increase in the number of seats as per reservation policy.</p> <p>Note: All training institutions must have given infrastructure and faculty and professional requirement before commencement of academic session.</p>		
<b>Hospital and other infrastructure facilities</b>	<p>Clinical</p> <p>Facility for diagnosis, management and rehabilitation of all types of speech, language, hearing and swallowing disorders in clients of all age groups from infancy to geriatrics. Size of clinical population shall be 2 per student per semester in a given area (read in consonance with the above clause).</p>		
<b>Library</b>	<p>Library should accommodate at least 30% of the staff and students of the institute at any given time. Library should have internet and photocopying facilities.</p> <p>Books mentioned under ‘Recommended reading’ under each paper must be available. There shall be addition of a minimum of two books every year for each subject of study.</p> <p>There should be at least 5 journals (2 each in Speech-language pathology and Audiology, and 1 general) for the B.ASLP program</p>		
<b>Library Staff</b>	<p>Library and Information Officer - 1</p> <p>Library Assistant - 1</p>		
<b>Machinery &amp; Equipment :-</b>			
Audiology	(Minimum for a batch of 20 students)		
	S. No	Equipment	For a batch of 20 students (Clinical)
	a)	2 channel diagnostic audiometer with Accessories such as earphone, ear cushion combination with adjustable headband, B.C. vibrator, transducers like microphone and matching loudspeakers	1+1forLab

	b)	Portable audiometer with provision of A.C. and B.C. testing: desirable screening audiometer	1
	c)	Clinical immittance audiometer (Desk model) with accessories.	1+1forLab
	d)	Portable/Screening impedance audiometer	1
	e)	Clinical BSEAR	1+1forLab
	f)	Otoacoustic emission	1+1forLab
	g)	Calibration equipment for AC, BC and free field (by possession or access)	-
	h)	Different types of Hearing Aids of mild moderate and strong categories body level and ear level, canal and spectacle hearing aid (leach), FM, Digital, Programmable aids, ILS Assistive listening devices.	A Representative sample of hearing aids and assistive devices
	i)	IGO and HAT for hearing aid trial and making electro acoustic measurements.	1
	j)	Stopwatch	2
	k)	Otoscope	4
	l)	Auditory training and Screening material	
	m)	Ear Mould Lab-fully equipped	
Speech-Language Pathology	(Minimum for a batch of 20 students)		
	Sl. No.	Equipment	For a batch of 20 students
	a)	Speech and Language Tests(Tests for differential diagnosis)(English and local language)	As per course requirement
	b)	Proforma	As per course requirement
	c)	Speech Therapy material (Indian, Language and English)	As per course requirement
	d)	Toys and Books	
	e)	Mirrors-Size 2'x3'	4

	f)	Speech Trainer	1	
	g)	Portable and Digital tape recorders	2	
	h)	Hi-Fi Ampli Deck with speakers and good microphone	1	
	i)	Spirometer	1(+1for lab)	
	j)	Computer PC-AT with VGA Color Monitor & Printer for clinic administration	1	
	k)	Software for diagnostic/therapeutic use and Computer with necessary accessories	1(+1for lab)	
	l)	Stroboscope/VL scope/FEES(by possession or access)	1	
	m)	Electroglottograph	1	
	n)	Audio cassettes for training/CDs		
	o)	Pitch pipe		
	p)	Tongue depressors	3	
Audiovisual Instruments, Furniture in class rooms, clinical areas, labs and other administrative areas and internet access: Appropriately				
Space	Sl. No.		Size	Number
	Academic Space			
	a)	Class Rooms	Space@10sq.ft per student+20Sq.ft for the teacher:Room with a minimum area of 220 sq. ft.	2 class rooms forevery20students
	b)	Seminar hall	Spacetoaccommodate50% of Total student strength	1
	c)	Labs to transact practical's	Spacetoaccommodate50% of Total student strength	2
	d)	Computer lab/multipurpose hall	Spacetoaccommodate50% of Total student strength	1
	e)	Library	Spacetoaccommodate50% of Total student strength	1
	Clinical Space			
	f)	Room for reception where patients are registered.	10’x10’	1 room for every 20 students
	g)	Room for case history, diagnostic room and interviews	6’x8’	2 rooms for every 20 students

	h)	Speech Lab (Quiet Room)for diagnostic purposes.	15'x20'	1 room for every 20 students
	i)	Recording room (Soundproof)	8'x10'	1 room for every 20 students
	j)	Speech Therapy Rooms/ Cabins(completely partitioned/sound isolated)	6'x8'	5 rooms for every 20 students
	k)	Two room audiometric suite with control and test room situation. (Sound Proof. ANSI 1977)	10'x16'	1 for every 20 students
	l)	Room for hearing aidfitting	10'x15'	1 room for every 20 students
	m)	Earmold Lab & Hearing aid repair lab	12'x12'	1 room for every 20 students
	n)	Electro physiological test room	10'x10'	1 room for every 20 students
	Administrative Space			
	o)	Staff Room	15'x20'	1
	p)	Individual work space (with provision for storage facilities)	10'x10'	1 room for every 2 faculty/staff members
	q)	Academic/admini Strative office	10'x10'	1
	r)	Principal's Office room	10'x10'	1
	Other Facilities			
	s)	Sanitary facilities	Separate facility for males and females, staff/students and Clinical population	
	t)	Hostel	Separate hostel for Men and Women with dining facility.	



		Accommodation for at least 50% of the student population.	
u)	Barrier free access		
v)	Space for recreation-both indoor and outdoor		

**8. Bachelor in Occupational Therapy (BOT)**

Manpower	For annual intake up to40 students				
	No of faculty required for occupational therapy Programme:-	1styear	2nd year	3rd year	Total faculty In 4th year (at the time of 1st batch)
	Prof.		1		1
	Reader / Associate Prof.	1		1	2
	Asst. Prof.	4	2	1	7
	Grand total	5	3	2	10
	Note :- each faculty should not take more than (02) lecture per day				
	Visiting faculty				
	1. Anatomy				
	2.Physiology				
	3. Pychology				
	4. Sociology				
	5.Pharmacology				
	6.Medicine				
	7.Peadiatrics				
	8.General surgery				
	9.Neurology				
	10.Psychiatry				
	11.Orthopaedics				
	12.Obstrctics&gynee				
	Qualification & Experience of Staff in the Occupational Therapy Course: -				
	As per UGC Regulation on Minimum Qualification for appointment of Teachers and other Academic Staff in Universities and Colleges till the time Haryana Medical, Paramedical, Allied Health Sciences, Non-Medical Education & Ministerial (Group A, B, C) Service Rules, 2023 be notified.				
	<b><u>Teachers of Specialty Medical Subjects:</u></b>				
	These Teachers should be necessarily Post Graduate in specialty Subjects preferably attached to NMC Recognized Medical College. These teachers can be part time or external teachers.				

	<p>A photo declaration should be given by part time teachers indicating their willingness/working at the said Institution and declaration of working with other colleges.</p> <p>*** It is recommended to have Biometric Attendance of all staff.</p>	
<b>Hospital and other infrastructure facilities</b>	Land & building Plot size 0.5acre	Land should be owned by trust or institute and should be clearly earmarked for the institution, Institution should submit the land papers
	Covered area (Including area for lifts, stairs, corridors etc.)	31,000 sq.ft
	ADMINISTRATIVE BLOCK	
	Reception and waiting hall	500 sq. ft
	Principal office with attached toilet	200 sq.ft
	Secretariat/ Account office / record room	500 sq. ft
	Toilets separate gents & ladies	200 sq. ft
	ACADEMIC BLOCK	
	Library with reading room, photocopier, internet, computer, Journal room, video cassette.	2000sq. ft
	LECTURE THEATER (minimum four in numbers) each lecture theatre 600sq ft @ 12sq. ft per student, economically designed.	2400sq. ft
	Labs with demonstration room and HOD	
	Anatomy	1000sq. ft
	Physiology	1000sq. ft
	Hand therapy lab: Musculoskeletal	1500 sq. ft
	Functional restoration lab & Assistive technology lab	1000sq. ft
	Work assessment, simulation, and hardening lab	500 sq. ft
	Cognitive-perceptual lab & Sensory motor therapy: Neuro OT:	1000 sq. ft
	Psycho-social remedial lab: OT for Mental Health:	1500 sq. ft
	Developmental Therapy: Paediatric:	1000 sq. ft
	Cardiovascular lab:	
	Clinical training. OPD Occupational therapy clinic in campus and affiliation with 200 bedded multi-speciality hospital.	OPD (Occupational therapy) in campus (essential) associated with affiliation with 100 bedded multi-speciality hospital.

	Playground both indoor and outdoor sports facilities should be provided for staff and students.	3000 sq. ft	
	Auditorium with latest audio	3000 sq. ft	
	Visual equipment and facilities for LCD display		
	Common room separate common room for boys and girls 500 each.	1000 sq. ft	
	College canteen	1000 sq. ft	
	Toilet for staff/ students separate for gents & ladies	300 sq. ft	
	Electricity	Continuous electricity supply stand by-UPS/ generator	
	Water supply	Safe drinking water	
	Communication facilities	Telephone and Fax/ email etc.	
<p>1. Occupational Therapy course can be started by any Medical Teaching College.</p> <p>2. Along with the course, the college will be expected to start an Occupational Therapy Department to provide Occupational Therapy services to patients and provide clinical experience to students</p> <p>3. The Head of this department will have to be a certified Occupational Therapy practitioner with a minimum of master’s degree in Occupational Therapy.</p> <p>4.The faculty of the department of Occupational Therapy will have a dual responsibility of running the clinical work along with conducting lectures and practical for the students.</p> <p><b>*ATTACHMENT TO NMC RECOGNIZED MEDICAL COLLEGE IS RECOMMENDED.</b></p> <p>Note: - Facilities like auditorium, canteen and playground could be shared with other the programme conducted in the campus by the same trust / society /educational board under the same university.</p>			
Description of Clinical/service area	S. No.	Description of clinical/service area	Area in sq.ft
	1	Musculoskeletal and Hand Rehabilitation Unit	400
	2	Neurological Rehabilitation Unit	400
	3	Child Habilitation Clinic	500
	4	Splinting/Assistive Technology Clinic/Lab	250
	5	Psychosocial Rehabilitation Clinic	250
	6	Activities of Daily Living Unit	500
	7	Work Rehabilitation Clinic	400
	8	Standard Evaluation Lab	200
Machinery & Equipment :-Occupational Therapy Department Equipment List:			
Hand therapy lab: Musculoskeletal	S. No.	Equipments	Required quantity
	1	Jebson Taylor Hand Function Test	01
	2	Purdue Pegboard Test	01
	3	Pinchometer	01

	4	Dynamometer	01
	5	Isolated finger exerciser	01
	6	Grip exercisers	01
	7	Craw ford small part dexteritytest	01
<b>Functional restoration lab &amp; Assistive technology lab</b>	S. No.	Equipment	Required quantity
	1.	Functional assessment kit for ADL	01
	2.	Ergonomically devised adapted equipments for home, work place and leisure	01
	3.	Self-help adapted equipment	01
	4.	Wheelchair modifications	01
	5.	Mobility aids	04
	5.	Electrical Drill machine	01
	6.	Sewing Machine	01
	7.	Heat Bath	01
<b>Work assessment, simulation, and hardening lab: Community based and Industrial rehab:</b>	S. No.	Equipments	Required quantity
	1.	Tailoring equipment	01
	2.	Carpentry Tools	01
	3.	Typewriter/Computer	02
	4.	Printing press	01
	5.	Work sample tests	01
	6.	Staircase	01
<b>Cognitive-perceptual lab &amp; Sensory motor therapy: Neuro OT:</b>	S. No.	Equipments	Required quantity
	1.	Cognition & Perception Testing Batteries	01
	2.	Sensory Assessment Kits	01
	3.	Balance Assessment Tools	01
	4.	Neuro-therapeutic modalities	01
	5.	Stability Trainers	01
<b>Psycho-social remedial lab: OT for Mental Health:</b>	S. No.	Equipments	Required quantity
	1.	Reaction time machine	01
	2.	Tests for fine motor skills and motor accuracy	01
	3.	Psychomotor activities	01

	4.	Indoor and Outdoor Games	01
	5.	Cognitive Retraining activities	01
<b>Developmental Therapy: Pediatric:</b>	S. No.	Equipments	Required quantity
	1.	Cerebral Palsy Chairs	05
	2.	Floor Mats	04
	3.	Play Equipments	Lots
	4.	Vestibular-Proprioceptive equipment	01
	5.	Puzzles/Books	Lots
	6.	Fine-motor Games	Lots
	7.	Art activities	Lots
	8.	Perception assessment tools	01
<b>Cardiovascular:</b>	S. No.	Equipments	Required quantity
	1.	Basic tools of assessment for Cardio-pulmonary parameters	01
	2.	Bicycle Ergometer	01
	3.	Treadmill	01
	4.	Fat pad measurement tools	01
	5.	Spiro meter	01
<b>General Equipments:</b>	S. No.	Equipments	Required quantity
	1.	Gonio meters	05
	2.	Wobble Board	02
	3.	Exercise mattress (Large)	02
	4.	Exercise Mattress (Small)	02
	5.	Wall Bar	01
	6.	Slings and ropes (suspension apparatus)	01
	7.	Parallel Bars	01
	8.	Medicine Balls	02
	9.	Tilt Table	01
	10.	Axillary crutches (Adult & Pediatrics)	02 each
	11.	Wheel chair (Big and Small)	02
	12.	Walker (Adult and Baby walker)	02 each
	13.	K-Walker (Adult and baby)	02 each
	14.	Shoulder ladder	02
	15.	Wrist roller	01
	16.	Static cycle (Bicycle fretsaw)	02
	17.	X-ray viewer	01

	18.	Rowing machine	02
	19.	Elbow crutches	02
	20.	Mattress for mat exercise	02
	21.	Posture examining device	01
	22.	Pelvic level device	01
	23.	Pelvic traction kit	01
	24.	Cervical traction kit	01
	25.	Weighing machine	01
	26.	De-Lorme's Metal Weight Shoe	01
	27.	Shoulder pulley, ladder, wheel	01
	28.	Joggers (Manual Treadmill machine)	01
	29.	Quadriceps springs	01
	30.	BP apparatus	01
	31.	Skinfold calipers	01
	32.	Walking stick adjustable	02
	33.	Tripodstick adjustable	02
	34.	Vestibular ball (cotton)	02
	35.	Torch	02
	36.	Tendon hammer	02
	37.	Handgrip dynamometer	01
	38.	Multi exerciser	01
	39.	Physio roll 34 inches	01
	40.	Examination Table	05
	41.	Dumbbells	10
	42.	Weights	09 pairs
	43.	Weight bars with weight pans	2+2+2
	44.	Sand bags	10
	45.	Peak flow meter	01
	46.	Therabands	04
	47.	Full length mirror	01
	48.	Inclined & horizontal sand boards	05
	49.	Sandblocks, weights, and pulleys	05
	44.	Sand bags	10
	45.	Peak flow meter	01
	46.	Therabands	04
	47.	Full length mirror	01

	48.	Inclined & horizontal sand boards	05
	49.	Sandblocks, weights, and pulleys	05
<b>Provisional Item list for setting up OT Department:</b>	S. No.	Equipments	Required quantity
	1	Splinting	Brass Handle Scissor, Heat Gun, Taparia cutting Pliers, Taparia Nose Pliers, Bench Vice, Grinder, Drill Machine and Bit Set, Tin Cutter, Hock Saw Frame, Cast Steel Anvil, Wooden Mallet, Adjustable Projector Trolley, Files, Ball Pen Hammer, Water Bath, Wire Cutter, Riveting/Bending Rolling Tool, Small Heating Pan, Merrit Foot Machine, Heavy Duty Shear, All-purpose Snip, Hole Punch, Centre Punch, Metal Scales
	2	Mobility Aids	Rehab Aid Quadripod, Rehab Aid Tripod, Wheel Chairs, Walking Aid Folding (Adjustable), Walker infant, Walker Scissors Gait Prevention (junior size), Wooden Walking cane, Walker Folding 4wheel, Various types of crutches
	3	Teaching Aids	Skeleton and stand, X-ray lobby viewing box, Hand Splinting set, Orthosis set, Prosthesis Set, Adaptive Device Set
	4	Assessment Tools	Sphygmomanometer, Jamar Pinch Gauge Hydraulic, LOCTA, Biofeedback, Tuning Fork, Knee Hammer, Replacement Probe Hot/Cold, Tracker – Hand Evaluation Kit, Visual Choice Reaction Inner, Jebson-Taylor Hand Function Test, Tremor Quantifier, COPM Kit, Dyslexia Adult Screening Test, Movement ABC-2 Complete Set, Bennett's Hand Tool Dexterity Comp Set, CSPDT Complete Set, E- MOHO (CD - OPHI-II, CD – Educational Version), Goniometer Set, Jamar Hand Evaluation Kit, Evaluation Tool of Children's Handwriting, TVPS: R Kit, Weight Discrimination, Infant Toddler Sensory Profile, O'Conner Dexterity Test, DOTCA - CH, Touch Test Sensory Evaluation, Hand Evaluation Kit, BADS C-Kit, Berry Visuo-Motor Integration, TEA CHKIT, Children's Memory Scale Complete Kit, Aesthsiometer Monofilament
	5	Therapeutic Items	Rehab Trainer - Sammons Preston Rolyon Ergometer, Mirror ( 5' X3.5" , 5 mm0
	6	Furniture	Tables, Chairs (classroom/office), Cupboards, Pin-up Board, Notice Board, Treatment Plinth Low/ High, Revolving Stools, Lockers, Storage Furniture
	7	Pediatric Unit	Adaptable Seat Position Durable Metal, Framer Rope Ascender, Proner Swing, Plain Disc Swing, Platform Swing, Roll Swing, Thick Frame Set: Hammock Swing, Vestibular Swing System, Jumping Stand, Sit and Spin, Sand and Walker Table, Music Player, Wedges, Wooden Beads, Rocker and Wobble Boards, Infant Adaptation Kit, Balance Beams, Scooter Boards, Therapy Balls, Oro-motor Sets, Variety Toys and Games

	8	Adult Unit	Commode Chair, Tramble with ramp attachment, Arm/leg combo skate with hand, Skacking cones, Digiflex set of 5, Pegboards, Kitchen Set, Grooming Set, Power Pump, Hand Assembly Training Device, Rebounder, Stability Trainer, Soft Iron Dumb-bells, Rehab WT Bar Set, Medicine Ball Set, Rolyon Resist Prehension Bench, Rolyon Weight Cuff, Elgin Leg Ankle Exerciser, Work Hardening Set, Desensitization Set, Delux Pedal Exerciser, ADL Set, Scar Suction Pump, Grip Exerciser, Multi Exerciser Therapy Unit	
		<b>Audiovisual Instruments, Furniture in class rooms, clinical areas, labs and other administrative areas and internet access: Appropriately</b>		

• **ISSUANCE OF NOC:**

The applicant to whom LOI has been issued shall be required to submit application to the Director Medical Education & Research, conveying its readiness for inspection for issuance of NOC well within time before the expiry of the Letter of Intent. Based on the Inspection Report, application will be considered for issuance of No Objection Certificate (NOC) by the Government.

**B. For Enhancement of seats in already running institutes offering various Paramedical courses and Occupational Therapy Course in the State of Haryana.**

- (a) The issuance of No Objection Certificate for enhancement of seats in already running Paramedical institutes and Occupational Therapy Institutes in the State of Haryana will be one stage process i.e. issuance of No Objection Certificate. Interested applicants may apply online directly for issuance of No Objection Certificate to Directorate of Medical Education and Research as per the time frame prescribed as under:-

Sr. No.	Event/Process	Time Frame
1	Receipt of application of NOC for enhancement of seats	1st January to 31st March
2	Inspection for NOC for enhancement of seats	1st April to 31st May
3	Issuance of NOC	15th April to 31st July

- (b) Institutes may apply directly for issuance of No Objection Certificate and LOI is not required in all such cases. Institute may apply as per time frame notified by the department as mentioned earlier.
- (c) The applicant will deposit the application for Enhancement of seats along with non-refundable processing fee @ Rs.25,000/- (fixed). The fee shall have to be deposited in the account of Haryana State Medical Education Society in the shape of Demand/NEFT/RTGS A/c No. 33321835884, SBI, SCO-133, Sector-25, Panchkula draft in favour of Member Secretary, Haryana State Medical Education Society.
- (d) An institute will be considered for enhancement on application after one year of smooth conduct of the approved course with no enhancement more than twice the batch strength in the course.
- (e) Essentiality Certificate is required to be issued by the State Government for enhancement of seats and hence, inspection shall be got conducted by the Government.

• **INSPECTION:**

- (a) There will be no inspection for issuance of Letter of Intent (LOI). LOI may be issued by the Government on the basis of scrutiny of the documents submitted with the application as per the requirement of the policy. However, the decision will be taken by the Competent Authority.



- (b) Inspection for issuance of NOC by the State Government for establishment of New Government/Self-Financing Private Hospitals/Medical Colleges, for addition of New Paramedical course and Occupational Therapy Course in already functional institutions and for enhancement of seats in already running institutes offering various Paramedical courses and Occupational Therapy Course in the State of Haryana will be carried out by the committee(s) constituted by the State Government from time to time. Inspection committee shall inspect the institutes taking into consideration the requirements of NOC and requirements for affiliation by Pt. B.D. Sharma UHS, Rohtak.

• **REGULATION UNDER HARYANA PRIVATE HEALTH SCIENCES EDUCATIONAL INSTITUTIONS (REGULATION OF ADMISSION, FIXATION OF FEE AND MAINTENANCE OF EDUCATIONAL STANDARDS) ACT, 2012**

Not with standing anything contained in this policy, if any institute fails to comply with the directions of State Government or affiliating University, the applicant shall be liable to be regulated and penalized under the Haryana Private Health Sciences Educational Institutions (Regulation of Admission, fixation of fee and maintenance of Educational Standards) Act, 2012.

• **ADMISSION AND FEES**

- (a) Admission of students shall be made as per the rules/procedure prescribed by the State Government from time to time.
- (b) Tuition fees and other charges admissible for Paramedical Courses and Occupational Therapy Course shall be as notified by the State Government from time to time for those institutions affiliated with UHS, Rohtak.

• **SEATS**

State Government may allocate seats as per unit size shown below.

Courses	Batch strength
B.Sc (Radiotherapy Technology)	40 seats
B.Sc Radiography & Imaging Technology	40 seats
Bachelor of Optometry	40 seats
B.Sc Perfusion Technology	40 seats
B.Sc Operation Theatre	40 seats
B.Sc (Medical Laboratory Technology)	40 seats
Bachelor in Audiology and Speech and Language Pathology (BASLP)	40 seats
Bachelor of Occupational Therapy (BOT)	40 seats

• **Commencement of Course**

No Paramedical school and Occupational Therapy Institute will be allowed to commence the course or make admissions without obtaining affiliation from University as the case may be or any other Regulatory Body authorized by the State Government/Central Government.

**Appeal**

Appeal to any order of DMER issued from time to time shall be before Administrative Secretary of the Department of Medical Education and Research.

Chandigarh:  
The 31st August, 2023.

DR. SUMITA MISHRA,  
Additional Chief Secretary to Government Haryana,  
Medical Education & Research Department, Chandigarh.

**Annexure-A****APPLICATION FORM FOR ISSUANCE OF LETTER OF INTENT**

(TO BE FILLED IN CAPITAL LETTERS ONLY)

1. Name of the Society/Trust/Mission etc. (**Trust deed/Registration Certificate attested by the notary to be attached**)


**(Members registered under Society/Trust in the sub-registrar office shall be submitted).**

2. Name of the Chairperson/Secretary of Trust

Contact No.	(O) _____																					
Fax:	_____																					
(M):	_____																					
E-mail:	_____																					

3. Address of the Society/Trust/Mission etc.

City/Town																		Tehsil/Taluk				
District																		Pin Code				
State																						

4. Registration No. of Society \_\_\_\_\_

5. PAN No.

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6. Registration under section 12 A of the IT Act- Yes/No

Exemption claimed, if any- \_\_\_\_\_

7. Name of the Medical College/Hospital


8. Address of the Medical College/Hospital

City/Town																		Tehsil/Taluk				
District																		Pin Code				
State																						

- 1.

## 9. Name of the proposed Institution


## 10. Address of the proposed Institution

City/Town													Tehsil/Taluk							
District													Pin Code							
State																				

## 11. Course applied for (Please ✓ mark)

	Unit Size applied for (as defined in policy)
B.Sc Radiotherapy Technology	
B.Sc Radiography & Imaging Technology	
Bachelor of Optometry	
B.Sc Perfusion Technology	
B.Sc Operation Theatre	
B.Sc (Medical Laboratory Technology)	
Bachelor in Audiology and Speech and Language Pathology (BASLP)	
Bachelor of Occupational Therapy (BOT)	

## 12. Paramedical or Occupational Therapy programme located in the same building duly approved by State Government and is affiliated/recognized by Pt. BD Sharma UHS, Rohtak.

Sr. No.	Course Name	NOC No. & Date	Unit Size	Name of the affiliating University
1.	B.Sc Radiotherapy Technology			
2.	B.Sc Radiography & Imaging Technology			
3.	Bachelor of Optometry			
4.	B.Sc Perfusion Technology			
5.	B.Sc Operation Theatre			
6.	B.Sc (Medical Laboratory Technology)			
7.	Bachelor in Audiology and Speech and Language Pathology (BASLP)			
8.	Bachelor of Occupational Therapy (BOT)			

## 13. Land details \_\_\_\_\_

## 14. CLU from concerned competent authority (if applicable)- \_\_\_\_\_

## 15. Proof of Land Deed \_\_\_\_\_

## 16. Sources of finances, resource projection and utilization schedule \_\_\_\_\_

- 
17. Building Plan/Architectural Master Plan \_\_\_\_\_
18. Clinical Facilities
1. - Name of the Parent Medical College/Hospital: \_\_\_\_\_
- No. of Beds : \_\_\_\_\_
- Proof of the Hospital being a  
Parent Hospital : \_\_\_\_\_
- Pollution control board certificate of  
the Hospital : \_\_\_\_\_

**(All Documents duly attested by Notary)**

19. Detail of the Fee Deposited in the account of Haryana State Medical Education Society
- I/we \_\_\_\_\_ hereby certify that above application has been submitted with best of my knowledge and no facts have been concealed. I/We hereby abide by all the instructions and directions issued by Government/DMER from time to time and admit to be governed by Haryana Private Health Sciences Educational Institutions (Regulation of Admission, fixation of fee and maintenance of Educational Standard) Act, 2012.

Sd/-  
Name/Designation of applicant

**Annexure-B**  
**APPLICATION FORM FOR ISSUANCE OF NO OBJECTION CERTIFICATE**  
**(TO BE FILLED IN CAPITAL LETTERS ONLY)**

1. Name of the Chairperson/Secretary of Trust

[illegible]

2. Name of the Society/Trust/Mission etc. **(Trust deed/Registration Certificate attested by the notary to be attached)**

[illegible]

**(Members registered under Society/Trust in the sub-registrar office shall be submitted)**

3. Address of the Society/Trust/Mission etc.

City/Town											Tehsil/Taluk								
District												Pin Code							
State																			

4. Registration No. of Society\_\_\_\_\_

5. PAN No.

[illegible]

6. Registration under section 12 A of the IT Act- Yes/No  
Exemption claimed, if any- \_\_\_\_\_

7. Name of the Principal of Medical College/MS of Hospital

[illegible]

8. Name of the Medical College/Hospital

[illegible]

9. Address of the Medical College/Hospital

[illegible]



8.	Bachelor of Occupational Therapy (BOT)			
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14. Land details \_\_\_\_\_
15. CLU from concerned competent authority (if applicable)- \_\_\_\_\_
16. Proof of Land Deed \_\_\_\_\_
17. Physical Facilities:
- Constructed area of the building for various Paramedical courses or Occupational Therapy Course \_\_\_\_\_
  - Approved Zonal plan & Building plan along with Survey No. and Location of area approved by the concerned Municipal/ Panchayat/Corporation authorities \_\_\_\_\_
  - Proof regarding absolute possession of the building by the applicant \_\_\_\_\_
  - Building Completion Certificate \_\_\_\_\_
  - Proof that the building confirm to the bye-laws of the concerned competent Local Body/Municipal Body/HUDA and is planned, designed and constructed with earthquake structure \_\_\_\_\_
  - Poof for provisions of safety measure against fire \_\_\_\_\_
  - Details of the hostel building \_\_\_\_\_
  - Proof/Details of Library well equipped with books, equipments, furniture etc. as per norms \_\_\_\_\_
  - Proof/Details of well equipped Laboratory facilities as per norms \_\_\_\_\_
  - Number of appointed teaching staff along with Educational qualifications and experience \_\_\_\_\_
  - Proof of Minimum 20 seater Vehicle for each programme as transport facility \_\_\_\_\_
  - Security in the shape of Bank Guarantee issued by any scheduled commercial bank pledged in favor of the Director Medical Education & Research, Haryana valid for 05 years \_\_\_\_\_
18. Clinical Facilities
- Name of the Parent Medical College/ Hospital: \_\_\_\_\_
  - No. of Beds : \_\_\_\_\_
  - Proof of the Hospital being a Parent Hospital : \_\_\_\_\_
  - Pollution control board certificate of the Hospital : \_\_\_\_\_
- (All Documents duly attested by Notary)**

Name in Block Letters \_\_\_\_\_

Designation \_\_\_\_\_

E.mail ID \_\_\_\_\_

Signature \_\_\_\_\_

Pan No. \_\_\_\_\_

Mobile No. \_\_\_\_\_

Sd/-  
Name/Designation of applicant